

Boughton Parish Council Meeting 20.5.2011

Councillors are summoned to a meeting for the purposes of transacting the following business.

Immediately follows AGM.

1. Apologies
2. Minutes meeting 8th April 2011 – P. Coulten
3. Matters Arising
4. Retiring Chairman's Report – F. Reid
5. Report from Councillors.
 - i. Highways D.Cooper
 - ii. Drainage G. Proctor
 - iii. Signs & Street Furniture P. Agate
6. Fen Report M. Pogmore
7. Financial Report (inc. insurance) P. Coulten
8. Correspondence
9. Planning
10. Village Marquee P. Agate

Meeting Closed. Followed by open questions.

Date of Next Meeting 19th Aug, 2011 – 19:00

The Public are invited to this meeting.

Boughton Parish Council Meeting 20th May 2011 – All Saints Church, Boughton

Final Draft Minutes.

Date held: 20th May 2011 **Venue:** All Saints, Boughton

Present:

Dave Horkan (DHO) Clerk
 Frank Reid (FRE) Councillor/Chairman
 Geoff Proctor (GPR) Councillor
 Mark Pogmore (MPO) Councillor
 Tim Madjwick (TMA) Councillor
 Peter Agate (PAG) Councillor
 David Cooper (DCO) Councillor
 Public Members Attendance list appendix A

Apologies:

Chair: Frank Reid

Distribution: All present

No	Item	Action by	Action date
1.	<p>Minutes of previous Meeting: Minutes provided by DHO, accepted by MPO and seconded by GPR and signed by FRE</p>	Note	
2.	<p>Matters Arising None</p>		
3	<p>Retiring Chairman's Report – F. Reid <u>Council.</u> The Council will be set-up in similar fashion to the last period.</p> <p>Peter Agate Signs & Street Furniture. David Cooper Highways Mark Pogmore Fen & Fen Committee. Geoff Proctor Drainage Tim Madgwick Planning. Issues Frank Reid Maintenance of open areas. & Play ground.</p> <p>Council will of course hold a collective responsibility for all Parish assets, however, splitting direct responsibilities in this way allows for better response to any issues or concerns. It also provides the public with the name of a councillor to contact with regard to any specific issue of concern.</p> <p><u>Bucket Challenge.</u> We now have 30 entries into this years Challenge, the best response yet. In the region of £200 will have been raised for Council funds by the time all entry contributions have been collected. Barton Bendish Buckets have been delivered to the two Church Wardens And we hope for a good response for the Inter-Village competition.</p> <p>Judging will be on Saturday 13th. August in the Churchyard – time to be</p>		

No	Item	Action by	Action date
4.	<p>confirmed. There will of course be the customary Sin Bin and BASBO'S.</p> <p>We now do hope to see Buckets on display in the near future.</p> <p>Judges are currently being arranged and we have invited our usual two technical advisors Eddie & Nigel.</p> <p><u>Web-Cam- Bird Box.</u></p> <p>Unfortunately we have failed again this year to attract a bird to nest in the bird-box. Last year we thought that we had put it up too late. But now we think it is wrongly positioned. Alan Hale who advised us last year thinks we should re-site it and try again, this we will do.</p> <p><u>Council Vacancy</u></p> <p>There is a council vacancy, which we will endeavour to fill. Advertisement will be posted on the village notice board.</p> <p>Councillors Reports</p> <p>i. Highways – D. Cooper</p> <p>DCO expressed that as previous, road condition is not good, Highways Agency informed and “Rangers” visit requested, not completed to date we believe?</p> <p>Boughton to Wereham footpath cut</p> <p>ii. Drainage – G. Proctor</p> <p>GPR explained there was nothing to report with rainfall levels at record low</p> <p>iii. Signs & Street Furniture – P. Agate</p> <p>PAG explained nothing specific to report</p> <p>Inspection of all signs and furniture scheduled 4-6 weeks hence with specific attendance to circular and park benches</p> <p>iv. Fen Report – M. Pogmore</p> <p>MPO reported, our work on the fen this year has continued with further areas of scrub being removed, and the re-growth treated to prevent the scrub regaining the cleared areas.</p> <p>A smaller area of reed has been cut at the North end of Middle Fen. Unfortunately, due to the early onset of severe winter weather, followed by wet conditions in the new year, along with logistical setbacks at the Community Payback team, the debris has only been cleared very recently. Nevertheless, we got there in the end.</p> <p>We were, however, able to hold all three winter working parties on</p>		

No	Item	Action by	Action date
	<p>Highland Fen, which allowed us to keep the blackthorn wooded area under control, cut and treat re-growth on the edge of the reed areas, including some shooting on the felled poplars, and also to complete the short walk through the woods off the main ride.</p> <p>Most of our summer visitors are with us this spring, but nightingales seem to be scarce all over Britain this year.</p> <p>Thank you to Geoff Proctor, Dave Cooper and Frank Reid for cutting Stringside Drain last week, opening it up for all to enjoy a gentle stroll.</p> <p>This brings us on to progress on the lottery bid, which I am pleased to say has been successful. We have received a grant of £9950.00 to enable us to create the 'Boughton Fen Wildlife Walk' – approximately 2.5 km generally around the edge of the fen to allow everyone to have good views without causing any major disturbance to the wildlife.</p> <p>Finally, I would like to thank the Fen Committee and everyone else who have helped us during the past year. We look forward to continuing our work for many years to come.</p>		
<p>5.</p>	<p>Financial Report – P. Coultan</p> <p>Accounts appended in Appendix B</p> <p>Expected change to play area insurance liability as further quotes have been obtained, expected saving circa £200 to be progressed by PCO</p> <p>Motion to remove the All Risk element of the insurance quotation for the play matting as this was now largely overgrown - agreed</p> <p>Further saving may be realised on progression of the quotation from "Digley Associates" as they also provide the mandatory inspection for the play area circa £45, as against previous costing of £65</p> <p>Council account audit due in June, PCO offered to assist DHO with completion of the necessary paperwork, offer accepted due to unfamiliarity and training requirement.</p> <p>Village marquee repair quotation sought but miscommunication has resulted in premature repair, repair completed at cost of £50, PCO reimbursed and marquee to be utilised for immediate future.</p> <p>FRE requested written confirmation on the expenditure of the WREN contributions on the church</p>	<p>PCO</p> <p>Note</p> <p>DHO PCO</p> <p>PCO</p>	<p>27/5</p> <p>3/6</p> <p>27/5</p>
<p>6.</p>	<p>Correspondence</p> <p>Insignificant correspondence received since Clerk appointment</p> <ul style="list-style-type: none"> • Confirmation of clerk appointment - NALC • Notification of election procedures for Councillor vacancy – superseded by email confirming co-option • Minimal advertising mail, village screening etc. 	<p>Note</p>	

No	Item	Action by	Action date
7.	<p>Planning</p> <p>Cricket field application to be forwarded to Development Control Board. and case presented 6th. June.</p> <p>We have received correspondence of support from Rural England</p> <p>Should the application fail, appeal process is available but takes the form of a full planning submission and may prove cost prohibitive.</p>	Note	
8.	<p>Village Marquee – P. Agate</p> <p>As previously stated in item 5, the existing marquee has been temporarily repaired and will now be utilised in place of the “loaned” marquee utilised over the previous two years</p> <p>All agreed and approved that the £400 received for the Norfolk award would be set aside to fund the necessary replacement when required</p> <p>Public Member proposed the voluntary service to assist in the hiring out and booking of the marquee to supplement funding – agreed, thanked and accepted</p>	PAG Note	N/A
9.	<p>Open Questions</p> <p>i. <i>“How much money received for the funding of the play area remains?”</i></p> <p>FRE called on PCO for confirmation that £1,000 remained, this is the case and is included in the BPC cash reserve funding, agreed to highlight and set aside for future utilisation.</p> <p>ii. <i>“Would the BPC support the adoption of a no “cold call zone” in the village?”</i></p> <p>Explained that this was similar in operation to the Neighbourhood watch scheme with door displayed notices, this may assist in the deterrence of criminal activity along with cold call reduction – agreed to develop</p> <p>iii. <i>“Is it reasonable for constituents to suffer from noise of fishermen involved in night fishing throughout the night along with accompanied early morning vehicle noise nuisance”</i></p> <p>FRE confirmed he was not aware of this activity, and would contact the individual concerned to desist in this activity.</p> <p>**On close of the meeting, PCO was presented with a token gift by FRE for his diligent 8 years service to the Borough.</p>	DHO Note FRE Note	27/5 Completed

Date and Venue of Next Meetings: August 19th - 19:00
November 18th – 19:00
January 20th 2012 – 19:00

**Appendix A
Attendance Register**

See AGM Minutes

**Appendix B
Accounts**

See AGM Minutes