

**Boughton Parish Council. Meeting 20.01.2012. Councillors are summoned to a meeting for the purposes of transacting the following business.**

1. Apologies
2. Minutes meeting 18<sup>th</sup> November 2011
3. Matters Arising
  - a. Weir to Low Fen Walk
  - b. TMA Planning assistance
  - c. BT box refurbishment
  - d. BCCDC Donation Request
4. Chairman's Report – F. Reid
5. Report from Councillors.
  - i. Fen Report M. Pogmore
  - ii. Highways D.Cooper
  - iii. Drainage G. Proctor
  - iv. Signs & Street Furniture P. Agate
  - v. Planning T. Madgwick
6. Financial Report D Horkan
7. Correspondence – Any issues to report.
  - a. 1948 Diamond Jubilee Torch Trail
  - b. Better Broadband
8. Meeting Closes

Open Questions

Date of next meeting – AGM – 4<sup>th</sup> May 19:00 2012 All Saints Church

Admittance to Public is permitted at this meeting

Boughton Parish Council Meeting 20<sup>th</sup> January 2012 – All Saints Church, Boughton

**Date held:** 18<sup>th</sup> November 2011 **Venue:** All Saints, Boughton

**Present:**

Dave Horkan (DHO) Clerk  
 Frank Reid (FRE) Councillor/Chairman  
 Mark Pogmore (MPO) Councillor  
 Tim Madjwick (TMA) Councillor  
 Peter Agate (PAG) Councillor  
 David Cooper (DCO) Councillor  
 Geoff Proctor (GPR) Councillor  
 Public Members 5 number

**Apologies:**

**Chair:** Frank Reid

**Distribution:** BCC

No	Item	Action by	Action date
1.	<p><b>Apologies:</b>                      DHO offered apologies for attending late at 19:15 due to mix up on commencement time, meeting commenced 19:20</p>	DHO	4/5/12
2.	<p><b>Minutes of the Meeting – 18<sup>th</sup> November 2011</b>                      Minutes of previous meeting, 18<sup>th</sup> November provided by DHO, agreed, signed and initialled throughout by FRE, file to copy.</p>	FRE DHO	20/1/12
3.	<p><b>Matters Arising</b></p> <p>a. Weir to Low Fen Walk                      Due to an ongoing planning application regard peat extraction adjacent to the fen, all agreed that now was not the correct time politically to approach this situation, matter remains in abeyance</p> <p>b. TMA Planning Assistance                      The offer from Colin Sampson to assist in the planning application with regard Grassmere was not required post contact with the officer dealing, Helen Morris who confirmed this would be refused, believed this is now refused and no further action is required</p> <p>c. BT Box refurbishment                      PAG lead discussion on the options available to the BT box and all agreed that best way forward was to open this matter to the public and discern their feelings with regard refurbishment or possible removal</p> <p>d. BCCDC Donation Request                      FRE tabled this item as the request had been addressed directly to him</p>	MPO   PAG	29/1/12

No	Item	Action by	Action date
4.	<p>in the form of previous correspondence. Taking this forward, FRE and PAG declared prejudicial interest, as whilst they had now resigned their commission on the BCCDC committee, they had been involved at the time of the request. FRE agreed to chair but both he and PAG would therefore not vote, in the event of a tied vote, the chair would pass to MPO to cast deciding vote, this was not necessary as all council voted to deny the request.</p> <p><b>Chairman's Report – F Reid</b></p> <p><u>Grit Bin.</u></p> <p>Now in place down Church Lane and filled with grit &amp; salt mixture, ready for use.</p> <p><u>Church Yard. Grass.</u></p> <p>Agreed with Parochial Church Council that they will now contribute to the cost of this up to £250. The annual cost will now be capped at £500 unless there is an exceptional growing season.</p> <p>J. Adcock 2012 quotation now to hand, cost increased from £36 per cut to £37.50 per cut. This is still well below previous quotations that we have received in former years from other contract companies.. Authority of Council is requested to continue employing J. Adcock for this duty.</p> <p><u>Public Footpath.</u> Church Lane to Cavenham Corner.</p> <p>The first wooden foot bridge, Church lane end was found to be very slippery following wet weather. Non-slip cover and chicken wire has now been stapled along the length of the bridge to make crossing safer. The other bridges were checked and although in better condition they could also pose a similar hazard. This will need addressing in the short term. I have reported this to Norfolk County Council.</p> <p><u>Playground.</u></p> <p>Ground repair has been carried out at the entrance gate, as recommended in safety inspection report. Area has been re-turfed.</p> <p><u>Christmas Trees.</u></p> <p>The village and Church trees looked very nice again this year. My thanks to Geoff for sourcing and delivering the trees and to those that gave of their time to decorate them.</p> <p>The problem with the village tree lights has now been resolved.</p>	Note	

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6.	<p><b>Councillors Reports</b></p> <p><b>i. Fen Report – M Pogmore</b></p> <p>The Fen Committee held a successful open morning in the new Boughton Community Hall on Saturday 3<sup>rd</sup> December, 2011, when people came along to see what we had done and what we have planned for the fen. We were also able to show visitors a plan of the route for the Boughton Fen Wildlife Walk.</p> <p>Work has continued at great pace over the last couple of months. Along with Community Payback, we have cleared the whole of the walk route which is now available for everyone to walk. At present, the fen is so dry that you can walk the whole route without wellies.</p> <p>We know that some parts will be very wet in a normal winter, so we are starting work on building boardwalks in certain areas in the next week or so.</p> <p>If you want to get rid of any Christmas surplus, come along and get fit helping with the walk.</p> <p>To guide you around this lovely walk, we will be placing a few marker posts with arrows to help you on your way. There will also be some strategically placed interpretation boards, giving a bit of information about the fen, and showing the route of the walk.</p> <p>With the help of Community Payback, we have also cleared the fenceline on Highland Fen.</p> <p>We can now enter this accurately on our application to the Planning Inspectorate to enclose areas for grazing. Hopefully, we will be able to do the same for lower fen within the next few weeks.</p> <p>Along with local volunteers we have also been able to burn the majority of the cut down scrub on Highland Fen again keeping on top of things.</p> <p>On a nature note, Allan Hale has ringed a Great Grey Shrike, this being the first ever recorded on the fen.</p> <p>MPO confirmed that following a cost comparison exercise, the majority of the timber and fixings had been procured locally through Stoke Ferry timber and Bonnetts thus assisting the local economy.</p> <p>Thanks to all of you who have helped us, and if anyone else would like to assist with the fen, please give me all on 01366 500461.</p> <p>FRE made note to thank all concerned due to the good work that had been progressed.</p> <p><b>ii. Highways – D Cooper</b></p> <p>Generally the roads are in good condition except for the following:-</p> <ol style="list-style-type: none"> <li>1. Junction of Wretton Rd and Mill Hill Rd has potholes to repair, this area was flooded this evening, the problem may be exasperated by the number of parked cars?</li> <li>2. Stoke Rd Boughton Fen has large potholes near the cottages and subsidence is evident on Bell Corner which may be down to a new manhole construction, DHO mentioned this may be covered by the New Roads and Street works Act (NRSWA) and the contractor may be liable to repair, DHO to research</li> </ol>	<p>Note</p> <p>DHO/DCO</p>	<p>End Jan</p>

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	<p><b>ii. Drainage – G. Proctor</b></p> <p>Tour of village has highlighted nothing to report with little rain experienced in the period. Area for concern duly noted with the pond with EA contacted about receding levels, emergency plans are in place should this develop further with regard the protection of the fish stock therein.</p> <p><b>iii. Signs &amp; Street Furniture – P. Agate</b></p> <p>A new no dogs allowed in playground sign has been erected following the sighting of a dog in the playground Some chicken wire has been laid over the bridge to assist with grip on the route to the public footpath between Church Lane and Cavenham Corner. It is intended to do the same on the other bridge in due course. The Borough Council have been asked to put handrails on the other bridge and a response is awaited. Whilst this was not forthcoming, suggestion was made to provide by Council, DHO mentioned caution due to liability ownership and direct Bridge structure inspection will need to be sourced.</p> <p><b>iv. Planning – T. Madgwick</b></p> <p>Only planning to report in the period was an amended application to the extraction of peat from the fen which has been dealt with by MPO in his capacity as fen Chairman Impending planning seminars arranged by NCC will be attended by TMA soon.</p>	<p>FRE</p> <p>FRE</p> <p>TMA</p>	<p>Ongoing</p> <p>End Jan</p> <p>Feb 12</p>																																		
7.	<p><b>Financial Report – D. Horkan</b></p> <p>Income to date following 20<sup>th</sup> May meeting</p> <table border="0" data-bbox="363 1375 922 1704"> <tr><td>PCC</td><td>£1,500.00</td></tr> <tr><td>Boughton PCC Marquee donation</td><td>£35.00</td></tr> <tr><td>F. Reid training payment</td><td>£12.50</td></tr> <tr><td>Solicitors excess payment</td><td>£30.00</td></tr> <tr><td>Bucket Challenge</td><td>£265.00</td></tr> <tr><td>Cricket club marquee donation</td><td>£35.00</td></tr> <tr><td>K Fisher marquee donation</td><td>£30.00</td></tr> <tr><td>BCC Marquee Donation</td><td>£35.00</td></tr> <tr><td>Wishing Bucket</td><td>£18.65</td></tr> </table> <p>Outgoings to date following 20<sup>th</sup> May meeting</p> <table border="0" data-bbox="363 1749 922 2038"> <tr><td>Insurance</td><td>£297.44</td></tr> <tr><td>Marquee repairs</td><td>£50.00</td></tr> <tr><td>Mower Fuel</td><td>£157.48</td></tr> <tr><td>NALC subscription</td><td>£85.60</td></tr> <tr><td>NALC Training</td><td>£37.50</td></tr> <tr><td>Auditor Fees</td><td>£15.00</td></tr> <tr><td>Church grass cutting</td><td>£261.00</td></tr> <tr><td>New Marquee</td><td>£537.91</td></tr> </table>	PCC	£1,500.00	Boughton PCC Marquee donation	£35.00	F. Reid training payment	£12.50	Solicitors excess payment	£30.00	Bucket Challenge	£265.00	Cricket club marquee donation	£35.00	K Fisher marquee donation	£30.00	BCC Marquee Donation	£35.00	Wishing Bucket	£18.65	Insurance	£297.44	Marquee repairs	£50.00	Mower Fuel	£157.48	NALC subscription	£85.60	NALC Training	£37.50	Auditor Fees	£15.00	Church grass cutting	£261.00	New Marquee	£537.91		
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Boughton Parish Council Meeting 20<sup>th</sup> January 2012 – All Saints Church, Boughton

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8.	Audit commission fees	£144.00		
	Playground hedge cut	£45,00		
	Christmas tree lights	£25.00		
	Balance of the two Accs is £4,173.47, with outgoings similar to 11/12 expected, the £1,300 precept previously provided was recommended to remain, FRE seconded and this was approved.			
	DHO to file application to WNBC for the precept.	DHO	End Jan	
	<b>Correspondence</b>			
	a. Diamond Jubilee Olympic Torch Trail			
	Too select two representatives for this event certain actions need to be completed:-			
	<ul style="list-style-type: none"> <li>• Insert slip into upcoming Group 4 and request applications – must be over 14 years of age.</li> </ul>	PAG	Jan 29 <sup>th</sup>	
	<ul style="list-style-type: none"> <li>• Posters on village Board</li> </ul>	DHO	Jan 29 <sup>th</sup>	
	<ul style="list-style-type: none"> <li>• Email village addresses we have.</li> </ul>	PAG	Jan 29 <sup>th</sup>	
	<ul style="list-style-type: none"> <li>• Group 4 notice also</li> </ul>	PAG	Jan 29 <sup>th</sup>	
	<b>Meeting closed</b>			
	<b>Matters arising</b>			
	Qs – Could we arrange for some more signage to the fen to attract greater interest, MPO to investigate.	MPO	May 12	

Date and Venue of Next Meetings: 4<sup>th</sup> May - 19:00 AGM All saints Church Boughton  
 4<sup>th</sup> May – BPC Quarterly meeting follows