

Boughton Parish Council. Meeting 9.11.2012. Councillors are summoned to a meeting for the purposes of transacting the following business.

1. Apologies
2. Minutes meeting 10th August 2012
3. Matters Arising
 - a. Fen signage
 - b. Blocked gully on Church Lane
 - c. Finger signs for public footpath
 - d. Insurance of BPC
4. Chairman's Report – F. Reid
5. Report from Councillors.
 - i. Highways & Planning T. Madgwick
 - ii. Drainage G. Proctor
 - iii. Signs & Street Furniture P. Agate
 1. Policy
 2. Playground signage
 - iv. Public Rights of Way D. Cooper
 - v. Fen Report M. Pogmore
6. Budget dispensation for precept.
7. Financial Report D Horkan
8. Correspondence
9. Introduction to NALC Representative

Meeting Closes

Open Questions

Date of Next Meeting 15th Feb, 2013 – 19:00

The Public are welcome to this meeting

Boughton Parish Council Meeting 9th November 2012 – All Saints Church, Boughton

Date held: 9th November 2012 **Venue:** All Saints, Boughton

Present:

Dave Horkan (DHO) Clerk
 Frank Reid (FRE) Councillor/Chairman
 Mark Pogmore (MPO) Councillor
 Tim Madjwick (TMA) Councillor
 Peter Agate (PAG) Councillor
 David Cooper (DCO) Councillor
 Geoff Proctor (GPR) Councillor
 Public Members

Apologies:

Chair: Frank Reid

Distribution: BCC

No	Item	Action by	Action date
1.	<p>Apologies: No apologies, Jane Scarrott, Parish council Liaison officer and Clr Colin Sampson introduced to meeting.</p>		
2.	<p>Minutes of the Meeting – 22nd June 2012 Minutes of previous meeting, 10th August provided by DHO, agreed, signed and initialled throughout by FRE, file to copy.</p>	DHO	9/11/12
3.	<p>Matters Arising</p> <p>a. Fen Signage Price quoted from Arien signs £10.80, with 10 to be purchased. Total will be £102.00 plus carriage. As other signs are required and will be discussed this evening, this has not been progressed to date. Agreed that logo should remain and that carriage would be split between BPC and the fen committee for synergy order.</p> <p>b. Blocked Gully on Church Lane Completed</p> <p>c. Finger signs for public footpath DCO idea for the footpath finger signs has been success following the posting of temporary signs. Finger signs shown to meeting and approved, DCO & GPR thanked in their efforts to progress by FRE</p> <p>d. Insurance of BPC DHO explained the double insurance payment is confirmed that 2013 will not be charged and also that the equipment cover has now been increased to £1,500 free of charge. Playground safety inspection not completed as remarked by FRE, DHO</p>		

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4.	<p>chased and will be completed by 3rd party Digley associates within 1-2 weeks.</p> <p>Chairman's Report – F Reid <u>Intervillage Challenge.</u></p> <p>The annual Boughton v's Barton Bendish challenge, the great cake bake, was held on Sunday 19th August. There were over 25 entries, with adult, children and novelty cake sections.</p> <p>We are very pleased to report that the challenge was won by Boughton.</p> <p>I would like to record our thanks to Barton Bendish for hosting the event in their village hall.</p> <p><u>Village Green.</u></p> <p>Peter kindly arranged a work party on 13th October for our annual village green and pond edge tidy-up. Prior to this Geoff, David and I had removed approx 20 rogue Willow shrubs from the flora around the pond. In previous years we had just cut these back, so it was very gratifying to see them removed completely. The reeds were trimmed back to increase visibility along Mill-hill road, the low level Copper Beech branches overhanging the corner of the green and Mill hill rd were removed. More Willow shrubs were taken out, and the large Bush opposite School House was pruned back.</p> <p>Many thanks to those that turned out and generously gave their time and energy.</p> <p><u>Minor Vandalism.</u></p> <p>There has been a spate of minor vandalism through the village over recent months. A number of fence posts around the green snapped off, the church sign on the corner of Chapel road and Mill-hill road thrown down & bent, traffic cone dumped by the circular seat, then the wishing bucket damaged and a number of notices taken off the notice board. A village wide e-mail was sent round, and I have spoken to a number of Parishioners. In addition Angela arranged for our Community support officer to visit the October coffee morning. A villager from Wretton made contact to inform me that our missing articles, along with others from Swaffham, Oxborough and Pentney had been dumped on the road verge in Wretton. This person very kindly returned the charity notice from the wishing bucket, which Peter has fixed and re-attached.</p> <p><u>Changes to bin collections 2013</u> Every household should by now have received notification from KL&WN Borough Council of planned changes to Waste Bin collections, to be introduced April 2013.</p>		

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	<p>Provision of a larger Grey bin, emptied every two weeks, alternating with green bin collection at the same interval. A waste food caddie will also be provided, the content of which will be collected weekly, for composting. The borough Council anticipate that this change will increase recycling by up to 20%</p> <p><u>Dog Fouling.</u> The Sign requesting no dogs in children's play ground was removed from the railing, we do not know by whom. Following which there has been an unacceptable incidence of dog fouling.</p> <p>A replacement request sign will be the subject of discussion at this meeting.</p> <p>5. Councillors Reports</p> <p>i. Highways & Planning – T Madgwick</p> <p>1 Highways:</p> <p>I had a meeting with Andy Wallace from Highways Agency in August, to go round the village looking at road surfaces and verges, particularly areas that were in need of remedial work. It took a few weeks before anything was done, but recently some of the rutting and potholes have been filled, alongside other areas which were not discussed. The drain at the Fen has also been removed (MP may comment further)</p> <p>Some areas around the village were not attended to however, and I did contact Andy Wallace again on Monday expressing concern over these, particularly the section of road between the top of Wretton Road running west to the corner of Mill Road, where recent rains filled the roadside in a number of places. Andy has since contacted me to say that his team will come out and look at this area over the next couple of days. They may have since visited.</p> <p>The verge next to the surgery is still causing visibility problems near to the corner, and this will need to be addressed again. The letter sent from Highway to the occupier of the property appears to have had no immediate effect. Although the occupier has a licence to cultivate the verge, there are strict rules as to what can and can't be done. What exists does not comply with these rules.</p> <p>2. Planning:</p> <p>The application for an extension at Flintstones, along Stoke Road, did also include for a very large garage with upper</p>		

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	<p>accommodation, but this was subsequently withdrawn. The Borough approved the construction of the extension, and the Parish Council had no objection to this part of the application as it was not obtrusive and generally complied with planning policy.</p> <p>However, the access drive was widened by the applicant, and this was not done with planning consent. I understand this is being dealt with by the Borough, as indeed is the removal of the tree belt on the northern boundary, which should also have had consent. PAG noted that the development was causing issue with debris and arisings from the site being laid onto the highway, TMA will speak to highways reference enforcement</p> <p style="text-align: center;">ii. Drainage – G. Proctor</p> <p>After all the rain. We believe the ditches have coped very well. The culverts located in Crab lane installed by the council some 5-6 years ago appear to be blocked and ineffective. TMA to raise with highways.</p> <p style="text-align: center;">iii. Signs & Street Furniture – P. Agate</p> <p>a. Policy</p> <p>This has been drafted and circulated for proposals, all complete, proposed, agreed and adopted. Hard copy to file for standard forms</p> <p>b. Playground signage</p> <p>Two number designs submitted for discussion, A5 size approval agreed on show of hands for less officious worded sign, enforcement is not believed to be an option, as we would need to complete as the PC and have no resource to commit. fence to be painted adjacent the pond opposite Hope House will be completed spring 2013</p> <p style="text-align: center;">iv. Public Rights of Way – D Cooper</p> <p>The footpath between MIL Hill Road and Church has been open effectively all year with new cutters working well in assisting this. Noted one large branch near bridge requires removal.</p> <p style="text-align: center;">v. Fen Report – M Pogmore</p> <p>Since my last report, many things have happened on and around the fen.</p> <p>We have purchased our new cutter which is being used by our team of volunteers to keep the walk trimmed and looking good. They will probably be able to leave it now until the new spring growth begins.</p>	<p>TMA</p> <p>TMA</p> <p>DCO</p>	<p>TBC</p> <p>TBC</p> <p>TBC</p>

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	<p>The interpretation signs have arrived, and we hope to start putting them up on the fen this weekend (10.11.12), and the new sign in the playground in the next week or two.</p> <p>The Borough Council Fit Together walkers came to the fen on 17th September, with around a dozen people enjoying the walk.</p> <p>A number of working parties are planned over the winter months to carry on with fen improvements. We will also be using Community Payback in certain areas.</p> <p>The leaking drain at the bottom of Highland Fen has been removed by Norfolk County Council Highways, so hopefully water loss will be reduced in this area. (Thanks to Highways for this work)</p> <p>Once the work on the walk has been completed, we should be able to continue preparing our submission to the Planning Inspectorate to fence the two areas of fen for future grazing.</p> <p>Recently, we met with Natural England and the Environment Agency to discuss water management on the fen, which may result in the EA carrying out some work on Middle Fen to help retain and raise water levels.</p> <p>Wildlife is continuing to thrive, with large numbers of dragonflies enjoying the late summer sunshine. Late summer also gave us the magnificent sight of up to a dozen marsh harriers coming to roost each evening on both Boughton Fen and neighbouring Brown's Fen.</p> <p>Finally, we have won an award! In fact, two. We are to receive a CPRE Norfolk award for Boughton Fen Wildlife Walk. In addition, we are to be the inaugural recipients of the Boldero Award for enabling, enhancing and encouraging access to the countryside. The EDP visited us in connection with this, and prepared an illustrated article on the fen and our awards, resulting in a full page write up on Monday 22nd October 2012.</p> <p>Thanks go to everyone who has helped us with the walk, and other work related to the fen. These awards are not just for the Fen Committee but to all of you who have been involved over the last couple of years.</p> <p>Anyone who would like to come and join us can contact me on 01366 500461, or mark@pogmore.myzen.co.uk.</p> <p>FRE expressed special thanks to committee and MPO for their efforts and a job well done.</p>		

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6.	<p>Budget dispensation for precept</p> <p>DHO explained reasoning behind dispensation, councillors to sign, and return completed , received from TMA, FRE, GPR, & DCO awaiting scanned copies from MPO and PAG</p> <p>Financial Report – D. Horkan</p> <p>Audit completed and amended to suit recommendations by Mazars.</p>	MPO/PAG	16/11/12
7.	<p>Fen committee accounts now included and will be continued in practice for audit purposes.</p> <p>Playground inspection missed by CAME. Brought to my attention by FRE and organised by third party suppliers as part of insurance payment.</p> <p>Fen committee to recompense 50% of audit fee to BPC, FRE to invoice church for 50% of grass cutting when invoice received from J Adcock</p> <p>Cheques to Sign, Hylton Gott £22.79</p>	DHO FRE/MPO	9/11/12 End Nov
8.	<p>Correspondence</p> <ul style="list-style-type: none"> a. Incinerator b. Planning approval as discussed c. Police commissioner elections d. F Reid and helpers thank you e. Bank Statements f. Commercial Flyers g. Invitation to attend police commissioner precept meeting h. Invitation to attend River Wissey workshop MPO/DHO attending i. Local council standards email invitation j. Changes to bin collections, TMA to update post meeting <p>Meeting closed</p> <p>Matters arising</p> <p>Concerns raised over Ash tree die back, informed that forestry commission may help and provided council representative contact details, FRE to contact.</p>	FRE	11/11/12

Date and Venue of Next Meetings: 15th February 2013- 19:00 All saints Church Boughton