

Boughton Parish Council. Meeting 4th May 2012.
Councillors are summoned to a meeting for the purposes of transacting the following business.

Immediately follows AGM.

1. Apologies
2. Minutes meeting 20th January 2012 – D Horkan
3. Matters Arising
4. Retiring Chairman's Report – F. Reid
5. Report from Councillors.
 - i. Fen Report M. Pogmore
 - ii. Highways D.Cooper
 - iii. Drainage G. Proctor
 - iv. Signs & Street Furniture P. Agate
 - v. Planning T. Madgwick
6. Financial Report D. Horkan
As presented in AGM
7. Correspondence
8. Planning applications received since last meeting
9. Training

Meeting Closes

Open Questions

Date of Next Meeting 10th August 2012 – 19:00

The Public are welcome to this meeting

Boughton Parish Council Meeting 4th May 2012 – All Saints Church, Boughton

Date held: 4th May 2012 **Venue:** All Saints, Boughton

Present:

Dave Horkan (DHO) Clerk
 Frank Reid (FRE) Councillor/Chairman
 Mark Pogmore (MPO) Councillor
 Tim Madjwick (TMA) Councillor
 Peter Agate (PAG) Councillor
 David Cooper (DCO) Councillor
 Geoff Proctor (GPR) Councillor
 Public Members 5 & 2 number

Apologies:

Chair: Frank Reid

Distribution: BCC

No	Item	Action by	Action date
1.	Apologies:		
2.	Minutes of the Meeting – 18th November 2011	FRE	
	Minutes of previous meeting, 20 th January provided by DHO, agreed, signed and initialled throughout by FRE, file to copy.	DHO	4/5/12
3.	Matters Arising		
	None		
4.	Chairman's Report – F Reid		
	<p>We started the year with a new Council, and were happy to welcome Tim Madgwick to our group. Also a new Clerk and Treasurer was appointed, Mr David Horkan. Councillor Madgwick has provided considerable planning expertise, and has significantly contributed to enhanced debate. In his role as Clerk / Treasurer Mr Horkan has instigated significant improvement to our processes and procedures.</p> <p>Through David we now have; A very experienced independent Auditor in Mr John Cross, on whose advice we have compiled ;</p> <p>A comprehensive Asset Register, Local Standing Orders, Activity Risk Assessment and Financial regulations.</p>		
	<p>We are still one Councillor short and are continuing our efforts to rectify this situation.</p> <p>Recently we have had a candidate step forward, will advertise again, complete forms and vote on action next meeting in August</p>	FRE	Next Meeting
	<p>Role of Councillors.</p> <p>We have continued our system of specific roles, and thanks to the continued commitment of all members of Council this has again proved to be a successful way of working. There are a number of unresolved issues that we intend to action through this coming year.</p>		

No	Item	Action by	Action date
	<p>Parking : Church Lane, Chapel Rd. (Church Activity& Surgery) Polite no parking signs to be installed.</p> <p>Council to meet and discuss overflow car park with surgery</p> <p>Pond water : **Note – Written before rain - We anticipate further depletion this summer, and the Likelihood of turnover. There is little we can do about water level, but with regard to pond life each member has the Huntingdon emergency number and will make contact very quickly should the need arise.</p> <p>Willow Regrowth. Pond edge.</p> <p>To be brushed with Aqua Roundup following cutting to discourage re-growth.</p> <p>Excess Flora Pond Edge. We sought the advice of the Environment Agency regarding pond water quality two years ago. They were impressed with general water quality and upkeep. But advised us to reduce the amount of Flora around the pond edges. Stating that normal encroachment would eventually progress to the point where the pond is much reduced in size and drastic action would become necessary. We have consulted with the IDB. And they would remove app. 2m of flora From East and North edges for £300. This work would take one day and would be undertaken in September.</p> <p>Proposed FRE, seconded by TMA</p> <p>Signs. Purchase of direction signs for Church, to be sited East & West corners of the Green.</p> <p>1948 Olympic Torch Relay.</p> <p>Nomination forms for runners were posted to every house in Boughton. From the completed and returned forms a draw was held at the March Church Coffee morning. The draw winners were :</p> <p>Chloe Short. Rory Coyne. Reserves: Ollie Short. Jake Langham. The two reserves will run behind the Torch Carriers. This event is on Sunday June 3rd. and Boughton Runners receive handover of the torch at 3.20 pm on Cavenham Corner. They pass the torch to the Stoke Ferry runners at the Village sign on Stoke Rd. Following this there will be a Diamond Jubilee Celebration on the Village Green. Arranged as a joint effort between the Parish Council, Village Caravan, Cricket Club and the PCC.</p> <p>Annual Challenge</p> <p>We have again done what we normally do. That is to boldly announce the next year's challenge at each presentation ceremony. Then change it when the New Year arrives.</p> <p>**Note two members of public joined meeting</p> <p>So, this years Challenge will not be the longest Carrot, but best Junior and adult home backed Pie. (Sweet or savoury). Judging and presentation to be held during the Diamond Jubilee Celebrations on June 3rd. Inter Village Challenge vs. Barton Bendish. Best home made Cakes. To be held on 19th.August, at Barton Bendish.</p>	<p>MPO/TMA</p> <p>FRE</p>	<p>31/5</p> <p>31/5</p>

No	Item	Action by	Action date
	<p>Fly Tipping.</p> <p>There have been a number of incidents during the year. Nathan Johnson and his Borough Council clear-up team have responded very well to our notifications. We thank them for their continued support. It is a great shame that a number of irresponsible, ill-educated, anti social louts continue to blight our countryside with their rubbish. I have appealed to Borough Council to make a greater effort towards catching and shaming them.</p> <p>Pursuit of possible “spy camera location and availability” to be sought</p> <p>**Note – confirmed post meeting, service no longer available - closed</p> <p>Anglian Water.</p> <p>I invited a representative of Anglian Water to attend this meeting. To explain the frequent Supply water pressure drops. They declined this invitation.</p> <p>Contact still awaited</p> <p>In closing this report I wish to record my gratitude to Vice Chairman Peter Agate and my fellow Councillors, also to David Horkan for their excellent support throughout the year.</p> <p>6. Councillors Reports</p> <p>i. Fen Report – M Pogmore</p> <p>Since my last report, great progress has been made with the Boughton Fen Wildlife Walk. We have installed over 150 metres of boardwalk during February and March with over twenty different people helping along the way. Volunteers turned up almost every weekend over this period, with the exception of the big freeze, bringing their own tools and a willingness to pitch in with whatever was necessary. Everyone enjoyed these working parties, and they did develop the teamwork and community effort that was one of the aims of the original Lottery bid. Special thanks go to Geoff Proctor for bringing his teleporter down to the fen each time we needed timber unloading This not only saved us a great deal of time, but also cut down considerably on the distance we had to carry this very heavy timber to its final destination.</p> <p>It is also worth noting that most of the materials came from our two very local suppliers, namely Stoke Ferry Timber, who were extremely helpful with their deliveries, enabling us to keep a minimum of spare material on site; and Bonnets from whom we had everything from small staples to purpose made steel driving caps, even if we did clean them right out of five inch nails one week.</p> <p>So that you can now find your way around the walk, we have put up posts around the walk, with Boughton Fen Wildlife Walk direction arrows showing where to go. Each marker has a silhouette of one of our very own Marsh Harriers within it.</p> <p>As well as helping erect these posts, Community Payback did a litter pick for us in March. Sad to say this, but they collected two loads full of my garden trailer.</p> <p>Thanks to KLWN and Councillor Sampson for collecting this</p> <p>Our contractor, Lee Roberts has continued work, with more areas of scrub clearance and cut some areas of reed, so we have been active on many points over the autumn and winter.</p>	FRE	NA

No	Item	Action by	Action date
	<p>The circular bench on The Green has had a clean-up, rubbed down and treated with a preservative.</p> <p>No other actions have been necessary in the last period</p> <p>iv. Planning – T. Madgwick</p> <p>The Borough Council has made decisions on two planning applications that affect the Boughton Parish.</p> <p>The first is the refusal of a dwelling on the site adjacent to Grassmere, and which the Parish Council has given the Borough its support, Notification has been received that this has been refused</p> <p>Secondly, the approval of further peat extraction on the land adjacent to Boughton Fen, which Boughton Fen Committee was opposed to.</p> <p>Notification has been received that this is now passed.</p> <p>A further planning consent has been given for cattle rearing sheds next to Stoke Ferry Timber, which does not come within Boughton Parish, but which may have some adverse impact on the Parish environment.</p>		

7. Financial Report – D. Horkan

Boughton Parish Council	Date		
Balance at Handover (inc precept listed below)		£1,816.90	
Income and Expenditure Account for 3 months ending 31.7 2011			
INCOME			
Precept			
Donations	05/05/2011	£10.00	
Bucket Challenge	31/05/2011	£265.00	
Playground Account			
PCC	28/06/2011	£900.00	
BPPC 2	06/10/2011	£300.00	
PCC balance	20/12/2011	£300.00	
Solicitors Excess	28/06/2011	£30.00	
Marquee donation BCC	08/07/2011	£35.00	
F Reid training	21/07/2011	£12.50	
BCC donation	29/07/2011	£35.00	
Donation K Fisher	09/08/2011	£30.00	
BCC donation marquee donation	22/09/2012	£35.00	
Wishing Bucket	12/12/2011	£18.85	
Wishing Bucket	22/03/2012	£14.33	
Mower service donation - Mark Solomon	01/02/2012		Direct not ACC
Sub Total		£1,985.68	
			Not presented
EXPENDITURE			

Boughton Parish Council Meeting 4th May 2012 – All Saints Church, Boughton

No	Item	Action by	Action date
	Stationery and Postage		£0.00
	Playground inspection		£0.00
	NALC Subscription 8-4-11	08/04/2011	£85.60
	Marquee repairs -20-5-11	20/05/2011	£50.00
	Insurance 26-5-11	26/05/2011	£297.44
	J Cross audit 16-7-11	16/07/2011	£15.00
	New Marquee	20/08/2011	£537.91
	NALC Training	30/09/2011	£37.50
	Churchyard Grass Cutting	16/07/2011	£216.00
	Playground hedge cutting	12/12/2011	£45.00
	Bucket prizes	19/08/2011	£39.00
	Churchyard Grass Cutting balance	06/01/2012	£216.00
	Audit Commission fees	09/01/2012	£144.00
	Mower fuel	various	£157.48
	Christmas Lights	05/01/2012	£25.00
	Mower service		Direct Not Acc
	Litter Pickers		21.42
	Sub Total		£1,865.93
			21.42
	Total		£1,936.65
	Balance as bank statement		£1,936.65
	Forecast Total		£1,915.23
	Savers Acc		£1,866.61
	Total available		£3,781.84
8.	Correspondence		
	a. Diamond Jubilee Olympic Torch Trail Memorabilia		
	b. Sign Restoration		
	c. NALC Training		
	d. Bank Statements		
	Meeting closed		
	Matters arising		
	1. DHO raised matter of clerk training and requirements of expensive courses and CILCA membership, this was confirmed as “nice to have” but not legal statute. Proposed DHO attend one evening class on overall role at cost of £40	DHO	Next Meeting

Date and Venue of Next Meetings: 10th August 2012- 19:00 AGM All saints Church Boughton