

## BOUGHTON PARISH COUNCIL

**An Ordinary of the Parish Council meeting will be held on  
Tuesday 14 November 2017 in the Village Centre, All Saints Church,  
Boughton at 7.00 pm**

**Councillors are summoned to the above meeting for the purposes of transacting the following business. Members of the public and the press are welcome to attend. Please notify the Clerk before the meeting if you intend to sound record or film any part of it, so that the necessary arrangements can be made.**

1. Apologies for absence.
2. Declarations of interest.
3. Minutes of meetings held on Monday 30 May 2016 (Annual meeting 2016) and Friday 11 August 2017 (Extraordinary).
4. Matters arising/updates from previous meeting.
5. Correspondence.
6. Chairman's report.
7. Reports from Councillors/the Clerk:
  - a. Communications - Ian Davis
  - b. Fen - Mark Pogmore
  - c. Financial - Clerk
  - d. Highways - Tom Roberts
  - e. Planning - Tom Roberts
  - f. Playground - Andy Beeston
  - g. Public footpaths & signage - David Cooper
  - h. Village assets - David Cooper
8. Financial Matters
  - a. Auditor's report 2016/2017.
  - b. Payments to be authorised.
  - c. To discuss and agree to change bank authorisations due to the employment of a new clerk.
9. To set meeting dates for 2018.
10. To adopt Model Standing Orders.
11. Reports from visiting officers – County and Borough.
12. Public questions.
13. Resolve to exclude **public and press** in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing.
14. Date of next meeting: Tuesday 9 January 2018 (to be confirmed).

Helen Carrier  
Parish Clerk  
8 November 2017